

# Midwest Maifest

Sunday, May 15<sup>th</sup>, 2022 2pm-6pm

New Town at St. Charles, Amphitheater 3405 Civic Circle Drive St. Charles, MO 63301

## Merchant and Vendor Agreement / Checklist

Thank you for your interest in Midwest Maifest in New Town at St Charles. *This is a Rain or Shine event.*  
Please submit this application via USPS or email, and please read the *Vendor Participation information* on our website.  
The Maifest committee will contact you within 10 days of receipt. Looking forward to working with you!

Business Name \_\_\_\_\_ EIN / Sales Tax ID # \_\_\_\_\_

Contact \_\_\_\_\_ Mobile # \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Business Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Social Media: \_\_\_\_\_

Business web site: \_\_\_\_\_

Description of product(s) you will be selling or providing:

- Merchants **selling** goods, products, food, or beverages of any kind are charged a \$50 fee, payable by check or online. Check-in and set-up begins at 10:30am and must be completed by 1:30pm. Your business will have a link on the *MidwestMaifest.org* web site (please send digital logo) and your business will be promoted on our social media.

\_\_\_\_ I understand: I am to bring my own 10'x10' tent (please advise if yours is larger, or a trailer) and I should carry insurance. Sister Cities will provide a table & two chairs, City catering license (if applicable), City of St. Charles tent permit (if applicable), and wrist bands for up-to 2 people. I am aware the City of St. Charles has a Tourism Tax and New Town charges a TAD fee, both payable after the event directly to the appropriate entities.

\_\_\_\_ I will need help loading / unloading, with set-up / tear-down.

- Vendors **donating / sampling** products (beer, wine, food, spirits, etc.) *will not be charged a fee.*

Check-in and set-up begins at 10:30am and must be completed by 1:30pm. Your business will have a link on the *MidwestMaifest.org* web site (please send digital logo) and your business will be promoted on our social media.

\_\_\_\_ I understand: I am to bring my own 10'x10' tent (please advise if yours is larger, or a trailer) and I should carry insurance. Sister Cities will provide a table & two chairs, City catering license, City of St. Charles tent permit (if applicable), and wrist bands for your booth volunteers.

\_\_\_\_ I will need help loading / unloading, with set-up / tear-down.

- Organizations / businesses wishing to have an **Information Booth (prior approval only and No Politics, please!)** will be charged \$150 (check payable to St. Charles Sister Cities). Your business will have a link on the *MidwestMaifest.org* web site (please send digital logo) and you will receive wrist bands to enjoy the festival. Set-up begins at 10:30am and must be completed by 1:30pm.

\_\_\_\_ I understand I must provide tent, table, chairs, and volunteers appropriate to my needs.

*Release and acceptance of Rules – I / we the applicant(s), do expressly release the organizers of this event from any and all liability for any damage, injury, or loss to any person, business, or property which may arise from licensing and occupation of the space by the applicant(s), and agree to hold and save organizers harmless of any damage, injury or less by reason thereof.*

Signature \_\_\_\_\_ Date \_\_\_\_\_